



## Job Description

**Position Title:** Worship Experience Support  
**Reports To:** Executive Director of Experience  
**Revised:** 08.25.2022

**Department:** Experience  
**Status:** Full-time; salaried, exempt  
**Campus:** Campus Support Team

### Primary Purpose

The Worship Experience Support will contribute to NewPointe's mission of leading people to realize and reach their full potential in Jesus Christ by engaging people and connecting them to God through music and organizing and executing live creative elements during adult weekend services and large adult events across NewPointe's campuses.

### Key Result Areas (KRAs)/Essential Functions

- Recruit, train, develop, and care for volunteer musicians and vocalists for big room across all NewPointe Campuses as needed.
- Plan, program, and design weekly Ableton shows for use at all campuses.
- Manage all NewPointe musical assets, including multi-tracks, and/or generate stems as needed.
- Keeps all PCO libraries up to date (Core Charts, Lyrics, Demos)
- Manages all PCO plans and templates to standardize experience across campuses and events.
- Executes and manages music assets and deliverables of all NPO recordings under the CST Music Director's guidance.
- Assists in programming student events under the direction of and in cooperation with campus student directors.
- Manages, maintains, and updates the backline guide (asset management) for all music department related equipment.
- Manages and organizes responsibilities drive from PRFs—internal/external events, outreach activities.
- Assist and foster a healthy, creative volunteer culture to execute weekend service creative elements.
- Depending on the assignment either lead or co-lead at the assigned campus by directing rehearsal sessions, auditioning and coaching volunteer musicians and vocalists, and leading worship.
- Responsible for scheduling band and rehearsals, as well as planning, preparing, and executing music for adult weekend services when assigned to a campus.
- Other duties as assigned.

## **Position Requirements**

Supervisory

- Recruit, lead, and develop volunteers

## **Knowledge/Skills/Abilities:**

- Experience in Ableton
- Ability to be a team player and adapt to changing circumstances
- Ability to function within a team structure and work independently on individual tasks
- Ability to lead multiple projects simultaneously
- Able to work with other NewPointe departments to coordinate and execute projects

## **Qualifications**

Education: High school diploma required; college degree desired

Experience: Minimum one-year related experience in leading at high-levels in a service programming or worship experience field

## **Physical Activities/Requirements**

- Ability to lift and move music and production equipment up to 75 pounds.

## **Personal and Spiritual Requirements**

- Profess Jesus Christ as Lord and Savior
- Commitment to personal spiritual growth and healthy lifestyle
- Model standards and expectations of leaders with in NewPointe, including:
  1. Tithe (within 3 months of hire)
  2. Participate in small group accountability
  3. Regular attendance at NewPointe services

At NewPointe we value working through people to accomplish goals, as well as personally contributing at a level that requires God's help. By maintaining these priorities, we will put ourselves in a position where we can continue to strive for excellence and value reaching lost people.

## **ACKNOWLEDGMENT**

I acknowledge that I have read the above job description and can perform the essential functions of the position with or without accommodation.

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Applicant Signature/Date

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Management Signature/Date